

TOWN OF LYME  
Select Board Meeting  
May 22, 2014  
Town Office Conference Room  
Approved: May 29<sup>th</sup>, 2014

The following were present for part or all of the meeting: Charles J. Smith (Chair), Susan J. MacKenzie (member), Patricia G. Jenks (member), & Dina Cutting (Administrative Assistant).

Chair Smith called the meeting to order at 8:00AM.

1. Jenks moved to approve the minutes of May 15<sup>th</sup>, 2014. Seconded by Smith. Voted unanimously in favor.
2. Matters Arising:
  - Chair Smith noted the Public Hearing for the Historic Preservation easements is May 29<sup>th</sup>. He will most likely miss this meeting due to a conflict with the New Hampshire Electric Cooperative settlement meeting. Jenks and MacKenzie will hold the hearing for review of public comments. The vote on the easements will take place at the following meeting, June 5<sup>th</sup>, 2014.
  - Cutting informed the board that Chief Hinsley will look into a grant to supply the EMD with a laptop computer. More information to come.
  - The Common Use form was discussed. The board will be reviewing and discussing this matter. If someone wishes to use the common in the mean time they need to submit an application.
  - Loam-various people have expressed interest in purchasing the screened loam left from the ball field project. Derby Mountain will load individuals, and track the number of yards taken. The screened loam is \$22.00 per yard, unscreened \$6.00 per yard.
  - Goose Pond RFP mailed out Monday, May 19, 2014.
  - Park & Ride-Cutting sent a draft letter to Dan Brand for review. This letter encourages the State to increase the number of parking spots. Dan Brand will review and make suggestions. The board would like to look into the history of this lot.
  - Letter of intent for the Grant concerning River Road was approved and will be mailed out today.
3. Public Comment: None
4. Manifest: Manifests for \$36,427.12 (regular expenditures) and \$580.35 (overseer of welfare) were approved.
5. Trustees of the Trust fund forms for Fidelity were signed by Chair Smith
6. Cutting reviewed the roller news: Nortrax will get the lease prepared. Attorney for the Town had some concerns over a few sections; they wanted the town to be aware of these concerns. It was felt this is a typical lease; many other Towns and state agencies use this same lease. The board would like to move ahead with this. Nortrax will meet with Fred over the next week and the lease will be ready for the Select Board to consider at the June 5<sup>th</sup>, 2014 meeting.
7. Report of Wood Cut: Reviewed and signed.
  - Rich Map 420 Lot 28 in the amount of \$2,131.06
  - Loch Lyme Lodge Map 408 Lot 22 in the amount of \$673.46.
8. Adjusting entries from the auditor were reviewed and approved.
9. The Select Board reviewed the past weeks fuel oil & propane pricing. It was noted the board would continue to monitor and revisit this by June 15<sup>th</sup>.
10. Job Description: Assessing Clerk. After a brief discussion MacKenzie moved to approve the job description of the Assessing Clerk. Seconded by Jenks. Voted unanimously in favor.
11. The following Report of Wood Cut was approved and signed:
  - McIntyre, Ross Map 403 Lot 37 & 46- \$1,804.80

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12. Committees & Commissions:
- Class V Roads Committee: The committee is reviewing drainage and other issues. Smith to meet with Stearns to gather information and clarify the Highway Department's needs concerning upcoming projects and potential summer fixes.
  - Energy Committee: MacKenzie reported the Solorization project has reached level 4 and is hoping to reach level 5. This means more savings for community members
13. Ongoing Business:
- Various washouts of personal driveways around town were discussed. These need to be reviewed and investigated before any decisions are made concerning the fixes. Each location has to be looked at individually. The following were reported as concerns:
    - ✓ Yurkosky- Preston Hill Road
    - ✓ Coe- Baker Hill Road
    - ✓ Dennis-Baker Hill Road
14. At 9:26AM Smith moved to enter non-public session under authority of RSA 91-A: 3 II(c) "matters which, if discussed in public, would likely affect adversely the reputation of any person". Seconded by MacKenzie and voted unanimously by a roll call vote. Present for the non-public session were, Smith, MacKenzie, Jenks & Cutting.
15. At 9:50AM the board returned to public session having voted unanimously to seal these minutes.
16. At 9:51AM Smith moved to enter non-public session under authority of RSA 91-A: 3 II(c) "matters which, if discussed in public, would likely affect adversely the reputation of any person". Seconded by Jenks and voted unanimously by a roll call vote. Present for the non-public session were, Smith, MacKenzie, Jenks & Cutting.  
The board discussed a matter that if discussed in public may affect adversely the reputation of a person.
17. At 10:09AM the board returned to public session having made no decisions or taken any votes.
18. The board discussed the workshop presented by Carl Wagner from HealthTrust. The board would like to thank him for such a good workshop. The Board would like to have more. The evaluation process was reviewed and suggestions for future changes were discussed.
19. There being no further business at 10:20AM MacKenzie moved to adjourn. Seconded by Jenks. Voted unanimously in favor.

Respectfully Submitted,

Dina Cutting